

**Hon. Susan Etezadi**  
Presiding Juvenile  
Court Judge, Superior  
Court

**Sup. David Canepa**  
Board of Supervisors,  
District 5

**Judith Holiber**  
Deputy County Counsel

**Commissioners**

**Monroe Labouisse**  
Chair

**Wesley Liu**  
Co-Vice Chair,  
Administration

**Ameya Nori**  
Co-Vice Chair,  
Administration

**Karin Huber-Levy**  
Vice Chair, Membership

**Paul Bocanegra**

**Whitney Genevro**

**Sathvik Nori**

**Johanna Rasmussen**

**Susan Swope**

**Melissa Wilson**



Juvenile Justice Commission  
and  
Delinquency Prevention Commission

July 25, 2023  
5:15pm

Location and Public participation instructions attached

**Joint Meeting: Juvenile Justice and Delinquency Prevention Commissions**  
**AGENDA**

*Public comment will be accommodated under Item II for items not on the agenda. The Commission requests that members of the public, who wish to comment on items on the agenda, submit a request to the Chair prior to the start of the meeting so that they may be recognized at the appropriate time.*

**I. Preliminary Business**

- a. Call to Order
- b. Translation Services for JJDPC meetings
- c. Roll Call and Establish Quorum
- d. Approval of Minutes from May and June 2023 Meetings
- e. Agenda Review and Approval
- f. Oath of Confidentiality (All)
- g. Membership Update (Huber-Levy)

**II. Oral Communications**

*This item provides an opportunity for public comment on items not on the agenda (Time limit – two (2) minutes per person). There will be opportunity for public comment on agenda items as they are considered.*

**III. Updates from System Partners**

- a. Court
- b. Private Defender
- c. Probation

**IV. Presentation by the Office of Youth & Community Restoration**

The OYCR is a division of the California Health & Human Services (CalHHS) Agency. It supports the transition of justice involved youth being served in local communities. (<https://www.chhs.ca.gov/oocr/>)

**V. Current Commission Projects - Updates**

- a. Reimagine Juvenile Hall Committee: presentation at Board of Supervisors meeting, July 25 (S. Nori)
- b. 2023 Inspections (Rasmussen)

- c. Transition Project (Ruth Singh)
- d. Police Liaison - Meeting with SMPD (Rasmussen)

**VI. New Business, Updates and Announcements**

- a. 2023 Retreat/Offsite for Commissioners: September 23
- b. Tour of Maple Street Jail, July 6 (Wilson, Genevro)
- c. Website for Probation Youth (Zahara Agarwal)
- d. Joint JJs Letter on Continuum of Care (Swope, Huber-Levy)
- e. ReEvolution Parent Support & Transportation (Bocanegra)

**VII. Adjournment of Joint Meeting**

## **JJDPC Meeting, July 25, 2023 Public Participation Instructions**

In 2023, the Juvenile Justice and Delinquency Commission's meetings have returned to being held in person, but will also continue to be accessible to the public by videoconference.

Translation services are available on videoconference for Spanish speakers.

### **Join In Person**

Location:

The College of San Mateo  
1700 W. Hillsdale Boulevard, San Mateo, CA 94402  
College Heights Conference Room  
Building 10, 4th Floor, Room 468

[Campus map](#)

Free parking is available in front of and across the street from the entrance to Building 10.

If you wish to speak to the Commission during public comment, you may raise your hand using Zoom with the Reactions button at the bottom of your screen, or indicate that you would like to speak if you are attending in person. If you have any materials that you wish distributed to the Commission and included in the official record, please send an email before the meeting to [sanmateojjdc@gmail.com](mailto:sanmateojjdc@gmail.com) and attach the materials.

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/82575579282?pwd=dUdkc2VZMXdhQ3JTM01TcVVXTHRqQT09>

One tap mobile +16694449171,, 82575579282#,,,,\*239064#

Dial-in +1 669 900 6833

Meeting ID: 825 7557 9282

Passcode: 239064

**Next Meeting: Tuesday, August 29, 2023, 5:15 p.m.  
In Person Location: Same as above**

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT SECRETARY ADRIANA CASTANEDA AT (650) 312-8876 AT LEAST 72 HOURS BEFORE THE MEETING AS NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.



## COUNTY OF SAN MATEO

Juvenile Justice and Delinquency Prevention Commission  
222 Paul Scannell Drive • San Mateo, CA 94402

### **Minutes of the Juvenile Justice & Delinquency Prevention Commission**

**May 30, 2023 | 5:15-7:15 pm**

**College of San Mateo College Heights Conf. Room and Zoom**

### **MINUTES**

**Commissioners Present:** Wesley Liu, Co-Vice Chair Administration; Ameya Nori, Co-Vice Chair Administration; Karin Huber-Levy, Vice Chair Membership; Paul Bocanegra (joined remotely); Whitney Genevro; Sathvik Nori; Johanna Rasmussen; Susan Swope; Melissa Wilson

**Commissioners Absent:** Monroe Labouisse, Chair; Allen Bustos; Appollonia “Dee” Uhila

#### **Partners and Stakeholders Present:**

Hon. Chinhayi Cadet-SMC Juvenile Court; Shelly Johnson, SMC Office of Education; Victor Hernandez (Spanish Interpreter); Francisco Dolores (Spanish Interpreter); Aurora Pena, SMC BHRS; Michael Lim, Behavioral Health Commission

**Community Members:** Becca Kieler, Dana Johnson, Ali Picos, Evan Rodriguez, Kris Shouse, Ariana Zavala, Mona Shah; Melissa Poling; Sophia Bollag; Padmaja Nuvuluru; Charon Pfeiffer; Alejandro Vilchez; Rose Lavalley

#### **I. Preliminary Business**

- a. The meeting was called to order by Acting Chair Huber-Levy at 5:15 pm. A quorum was established at 5:16 pm.
- b. **M:** Swope// **S:** Liu to approve the minutes of April 2023 meeting. Approved unanimously.
- c. **M:** Swope// **S:** Wilson to approve the May meeting agenda. Approved as amended, removing the direction for public to activate camera. Ayes: Liu, A. Nori, Huber-Levy, S.Nori, Rasmussen, Wilson; Abstention: Swope; Noes: None
- d. Judge Chinhayi Cadet administered the swearing in of Whitney Genevro as a commissioner
- e. Membership Update (Huber-Levy): Three vacancies on the Commission, with two pending applications. Currently working on more structured orientation program with assistance from the Board of State and Community Corrections.

#### **II. Oral Communications (Public Comment)**

- a. Charon Pfeifer (Community Member) stated that there were no vocational training programs funded by Probation. Instead, the principal and family had to financially support the child’s participation.



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- b. Nancy Goodban (In Our Care) stated that the San Mateo County Youth Commission recently passed two resolutions on Trying Youth as Adults and Improving Youth Justice and Safety, and expressed her appreciation for the Commission's work.
- c. Becca Kieler (In Our Care) expressed her thanks for the commissioner, and introduced *In Our Care*, a community group that supports the JJDP resolution against trying youth as adults. Ms. Kieler stated that strip searches should be stopped immediately.

### **III. Updates from System Partners:**

- a. Private Defender (Rayes): Statistics are for the 4-week period preceding May 30th. His office handled 30 cases. Two were alleged 707(b) offenses, 28 were misdemeanors or general felonies. His office fielded 40 Miranda consultations through the Miranda hotline.

### **IV. Presentation from Community Organization: Redwood City Together**

Rafael Avendano, Executive Director of Redwood City Together noted the need for more youth programming as shown by the May 20 th incident in Redwood City. Redwood City Together and PAL met with youth who said they need a program that provides jobs, spaces to hang out, and belonging.

“Moving at the speed of trust”: RWC Together has initiative to support respect-based, long-term mentorship, partnership, and connections for at-risk youth. They need more support staff,

weekend programming, downtown staffing, and space, as well as more long-term investment by the RWC into programming, more culturally responsive programs, more engagement in afterschool programs.

### **V. Update on Current Commission Projects**

- a. Sexual Abuse Prevention (Rasmussen): Commissioner Rasmussen is meeting with Probation weekly. Their public records requests are being fulfilled. They will be reporting on their findings in the coming months.
- b. Food and Lodging in Detention (Rasmussen): the Sheriff's Department provides food to the Youth Services Center. While it may meet nutritional requirements some youth are reluctant to eat it, and meal times are at odd times.
- c. 2023 Inspections (Rasmussen): Between April and June, commissioners should plan and set up initial inspection times
- d. Reimagine Juvenile Hall Committee: The Committee will get information from the



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Education Inspection Committee to include in the report. When completed the committee will present its findings to the Board of Supervisors (date to be determined).

- e. Understanding Transitioning of Detained Youth (Wilson): Commissioner Wilson hasn't been able to proceed with her project because she has had no response to her request to Probation to provide her with a transition plan redacted to preserve the subject youth's privacy. Not only has she not seen a transition plan, apparently the youth, their families, and service providers have not seen one either.
- f. Educational Attainment in Detention (Wilson): Commissioner Wilson expressed concerns about the methods of measuring academic progress.

**VI. New Business, Updates/Announcements:**

- a. Website for Youth in Detention (Youth Commission Liaison Agarwal): There is no guidebook for exiting youth similar to the "Parent Guidebook." Ms. Agarwal has developed a website to provide a platform of resources for guidance and services for youth in detention, and youth exiting detention. She will present more details in future meetings.
- b. Youth Commission Resolutions on Youth Tried as Adults and Improving Youth Safety were unanimously approved. These resolutions called for the ceasing of the practice of trying youth as adults, and making the Youth Services Center better.

Adjourned at 7:22 PM

**Next Meeting: Tuesday, June 27<sup>th</sup> 2023**



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**Minutes of the Juvenile Justice & Delinquency Prevention Commission**

**June 27<sup>th</sup>, 2023 | 5:15-7:15 pm**

**College of San Mateo College Heights Conf. Room and Zoom**

**MINUTES**

**Commissioners Present:** Monroe Labouisse; Wesley Liu; Paul Bocanegra; Whitney Genevro; Johanna Rasmussen; Susan Swope

**Commissioners Absent:** Ameya Nori; Karin Huber-Levy (joined remotely); Sathvik Nori (joined remotely); Melissa Wilson (joined remotely)

**Partners and Stakeholders Present:**

Hon. Susan Etezadi-SMC Juvenile Court; Victor Hernandez (Spanish Interpreter); Francisco Dolores (Spanish Interpreter)

**Community Members:** Chelsea Bonini; Becca Kieler, Ali Picos, Kris Shouse, Abigail Trillin; Padmaja Nuvuluru

**I. Preliminary Business**

- a. The meeting was called to order by Chair Labouisse at 5:19 pm. A quorum was established at 5:40.
- b. M: Swope// S: Bocanegra to defer approval of the minutes of May 2023 meeting to next month. Approved unanimously.
- c. M: Swope// S: Bocanegra to approve agenda. Approved unanimously.
- d. The Commission received the resignations of Allen Bustos and Appollonia Uhila
- e. M: Membership Committee to recommend Zahara Agrawal to be appointed to the Juvenile Justice and Delinquency Prevention Commission. Approved unanimously.
- f. M: Membership Committee to recommend Ruth Singh to be appointed to the Juvenile Justice and Delinquency Prevention Commission. Approved unanimously.
- g. Membership Update (Huber-Levy): There are currently three vacancies on the Commission, and two pending applications. A more structured orientation program with assistance from the Board of State and Community Corrections will be developed.

**II. Oral Communications (Public Comment)**



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- a. Becca Kieler (In Our Care) stated that she recently attended the Board of Supervisors Meeting and heard a report from Probation. She then asked how In Our Care can support the work of the commission.
- III. Updates from System Partners:**
- a. Juvenile Court (Judge Etezadi):
    - i. Judge Cadet will transfer to Family Law, and Judge Cho will transfer to Juvenile Court on July 3<sup>rd</sup>.
    - ii. There were 19 youth in the Juvenile Hall.
  - b. Probation (Clark)—all numbers are as of June 27<sup>th</sup>, 2023
    - i. Ms. Aarons will be the new superintendent for the juvenile hall and the camps.
    - ii. There were 153 youth on formal probation, 123 on informal probation, 19 on diversion, 0 in placement, 1 receiving AB 12 services, 1 DJJ returnee on Electronic Monitoring Program (EMP), 18 total on EMP, 18 at Institutions at the Youth Services Center, and 3 county youth at Camp Kemp.
- IV. Presentation from Community Organization**
- a. ReEvolution (Bocanegra and Rasmussen):
    - i. ReEvolution focuses on preventing youth involvement with the juvenile justice system, facilitating re-integration of youth who are justice-involved, and mentoring youth both in and out of detention.
    - ii. The organization received \$10,000 in Measure K funds from the Board of Supervisors. Half of that provide 250 rides for youth and their guardians who must attend appointments at the YSC and need transportation. To access, they will call Commissioner Rasmussen who will arrange an Uber or Lyft ride to and from the YSC.
    - iii. The other \$5,000 funds a family support group that meets the first Wednesday of each month from 6:30-7:30 via Zoom.
- V. Update on Current Commission Projects**
- a. Sexual Abuse Prevention (Rasmussen)
    - i. Probation provided all requested documents.
    - ii. Recommendations will be made upon further discussion and study.





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- iii. The project team meets weekly.
- b. Food and Lodging in Detention (Rasmussen)
  - i. Sheriff's Department currently provides good to the Youth Services Center. While it meets nutritional requirements, some youth are reluctant to eat it and meal times are earlier than usual.
- c. 2023 Inspections (Rasmussen)
  - i. Inspection leads and on-site inspections are on track.
  - ii. Education Inspection (Wilson):
    - 1. Shelly Johnson recently resigned as Principal of Court and Community Schools. Michael Daugherty will be onboarded, and a new principal will be selected.
  - iii. Judith Holiber provided a waiver for the youth commissioners to participate in the inspection.
  - iv. Public Comment:
    - 1. Michelle Iracheta asked if members of the public are allowed to participate in inspections.
    - 2. Charon Pfeiffer provided a written public comment stating that probation allowed for the successful visit of a child under the age of five, and the unit manager has requested computers for youth since they are unable to bring laptops to the unit. She is appreciative of the progress.
- d. Reimagine Juvenile Hall Committee (Labouisse)
  - i. Presentation at the Board of Supervisors still being scheduled. The current date for the presentation is July 25<sup>th</sup>.
  - ii. Many details for the presentation are still pending and to be discussed by the Commission. However, details from the Education Inspection Committee will be included.

## VI. New Business

- i. Joint JJs Letter on Continuum of Care (Swope)
  - 1. There was a Zoom meeting called by the Sonoma JJC to discuss concerns about the unintended consequences of the Continuum of Care.
  - 2. Representatives from 14 of the 58 California counties attended. The Sonoma JJC asked that we all send the same letter to our state legislators.
- ii. Oath of Confidentiality (Wilson)



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1. Oath (attached in agenda packet) drafted in consultation with County Counsel's Office
  2. Important to ensure that commissioners are in keeping with their legal responsibilities
  3. M: Swope // S: Labouisse to adopt the Oath of Confidentiality (as attached in the agenda packet) with the striking of "I promise," replacing it with "I swear (or affirm)". Approved unanimously.
- b. 2023 Retreat/Offsite (Rasmussen)
- i. Training and retreat should be combined into one event. Training would be done by Board of State and Community Corrections on Inspections, dates and details to be determined.

### VII. Updates and Announcements

- a. Official Youth Commission resolutions on Youth Tried as Adults and Improving Youth Justice and Safety were delivered to the Commission.
- b. Commissioner Swope stated that her work on the Civic Grand Jury includes reports on Additional Dwelling Units, and Career and Technical Education certification of teachers.

Meeting Adjourned: 6:54 pm

**Next Meeting: Tuesday, July 25, 2023**

# San Mateo County Juvenile Justice Commission

## Oath of Confidentiality and Juvenile Records

### What is Confidentiality and What Does it Cover?

Juvenile case files are strictly confidential pursuant to California Welfare and Institutions Code §827. The law limits access to and use of any and all information and documents contained in a juvenile case file. The law also defines juvenile case file very broadly to include not only documents filed in court proceedings, but any and all documents and information used or relied upon by a probation officer, social worker, judge, referee or other hearing officer. It includes reports and written statements, even if not filed with the court, as well as reports and statements created or produced before juvenile proceedings have commenced, as well as police reports that never lead to prosecutions. The documents themselves as well as the information contained therein, are strictly confidential under the law.

### Who may Access Confidential Information?

Welfare and Institutions Code §827 permits certain designated people and entities to inspect and copy juvenile case files, while other designated people and entities are permitted only to inspect juvenile case files. Pursuant to §827(a)(1)(O), juvenile justice commissions as established under §225 are permitted to only inspect juvenile case files. The provisions of Welfare and Institutions Code §10850 apply to a juvenile justice commission and its members. This means that a Juvenile Justice Commission and a Juvenile Justice Commissioner may only request or use confidential information in keeping with the statutory purpose of inquiring into the administration of the juvenile court law. Any person who knowingly and intentionally publishes, discloses, uses, or permits or causes to be published, disclosed, or used any confidential juvenile case file information is guilty of a misdemeanor.

**Members of Juvenile Justice Commissions may view, but not obtain copies of, juvenile case files, any portion of the case file, and information relating to the content of the case file. The use must be in keeping with the purpose of the Commission. They may not share this information unless it is with another authorized individual or agency.**

## Oath of Confidentiality

The intent of this Oath of Confidentiality is to ensure all Commissioners are aware of their responsibilities to maintain the confidentiality of juveniles' protected information. Each Commissioner must sign an oath of confidentiality.

Recognizing that all juvenile case files and court matters are strictly confidential under California Welfare and Institutions Code Section 827, I, \_\_\_\_\_, as a member of the San Mateo County Juvenile Justice Commission, swear or affirm that I will keep potentially identifying youth information, case file records, cases observed, and other protected information confidential. In addition, I agree to use the authority of the Commission only in the interest of the youth of the County, and to use discretion, diligence, and integrity in conducting the business of the Commission consistent with its statutory purpose of inquiring into the administration of the juvenile court law.

I understand this Oath of Confidentiality and have read and understood the Operating Policies of the San Mateo County Juvenile Justice and Delinquency Prevention Commissions.

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Name



## Reimagine Juvenile Hall Committee



Juvenile Justice & Delinquency Prevention Commission

# Reimagine Juvenile Hall Resolution

## October 2021

**“NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the County establish a committee whose purpose is to create a plan to modify the current institutional setting at the YSC, so it conveys a more supportive environment for detained juveniles in San Mateo County.”**

# Institutional Setting at Juvenile Hall



“The units youth live on, and the rooms they sleep in, are sterile institutional environments.”

An institutional setting is not conducive to teen mental health.

# Camp Kemp for Girls is a model facility



Dorm-like setting



Programs that work



# We need better alternatives for boys



Since the closure of Camp Glenwood in 2019, boys have not had the same opportunities that girls do at Camp Kemp.

Photo credit: Silicon Valley De-Bug