



## Notice of Public Hearing

**ZONING HEARING OFFICER AGENDA**  
**Room 101, First Floor**  
**455 County Center, Redwood City**  
**Thursday, January 16, 2025**  
**10:00 a.m.**  
<https://smcgov.zoom.us/j/82968179829>

**\*\*\*IN-PERSON WITH REMOTE PARTICIPATION AVAILABLE\*\*\***

This meeting of the Zoning Hearing Officer (ZHO) will be held in-person at 455 County Center, Redwood City, Room 101, First Floor. Members of the public will also be able to participate in the meeting remotely via the Zoom platform.

### **Public Participation**

The Zoning Hearing Officer meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/82968179829>. The webinar ID is: 829 6817 9829. The ZHO meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local) Webinar ID 829 6817 9829 then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City.

\*Written public comments may be emailed to [mgonzalez1@smcgov.org](mailto:mgonzalez1@smcgov.org) and such written comments should indicate the specific agenda item on which you are commenting.

\*Spoken public comments will be accepted during the meeting in-person or remotely through Zoom at the option of the speaker. Public comments in in-person will be taken first, followed by speakers on Zoom.

**\*Please see instructions for written and public comments at the end of this agenda.**

### **ADA REQUESTS**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Tet Maria Gonzalez, Zoning Hearing Officer Secretary, as early as possible but no later than 10:00 a.m. on the day before the meeting at 650-383-0691 and/or [mgonzalez1@smcgov.org](mailto:mgonzalez1@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your

ability to view the agenda.

## AGENDA

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT

*This item is reserved for any persons wishing to address the Zoning Hearing Officer on any matter on consent agenda or not on the agenda. If your subject is not on the agenda, the Zoning Hearing Officer will recognize you at this time. **Speakers are customarily limited to five minutes.** Please follow the instructions explained at the end of this agenda regarding instructions for public comment during the meeting.*

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## CONSENT AGENDA

- Owner:** David and Szonja Ivester  
**Applicant:** Ellis Schoichet  
**File No.:** PLN2024-00197  
**Location:** 124 Fey Drive, Burlingame Hills  
**APN:** 027-073-080

Consideration of a Non-Conforming Use Permit, to enlarge and reorient an existing detached legal non-conforming two-car garage associated with an existing legal non-conforming single-family dwelling located at 124 Fey Drive in the unincorporated Burlingame Hills area of San Mateo County. It is recommended that the Zoning Hearing Officer determine that the project is categorically exempt from the California Environmental Quality Act (CEQA) Guidelines under Section 15301. Application Deemed Complete: July 10, 2024. Please direct any questions to Randall Cohen at [rcohen@smcgov.org](mailto:rcohen@smcgov.org).

## REGULAR AGENDA

- Owner:** James Lee  
**Applicant:** Eric Lind  
**File No.:** PLN2024-00079  
**Location:** 157 Avenue Portola, El Granada  
**APN:** 047-208-120

Consideration of a Use Permit and Coastal Development Permit Exemption, to allow for the construction of a new 795 square foot Accessory Dwelling Unit with a reduced 3-foot side setback where 4-feet is required on a substandard 2,763 square foot legal parcel located on Avenue Portola in the Unincorporated El Granada Area of San Mateo County. It is recommended that the Zoning Hearing Officer determine that the project is categorically exempt from the

California Environmental Quality Act (CEQA) Guidelines under Section 15303. Application Deemed Complete: November 25, 2024. Please direct any questions to Jonathan Bruns at [jbruns@smcgov.org](mailto:jbruns@smcgov.org).

## **ADDITIONAL INFORMATION**

### **Decisions & Appeals Process**

Decisions made by the Zoning Hearing Officer are appealable to the Planning Commission when an appeal is provided by law or regulation. The appeal fee is \$1962.00, which covers additional public noticing. Appeals must be filed no later than ten (10) business days following the date the Letter of Decision is issued. Appeals can be submitted via email to [mgonzalez1@smcgov.org](mailto:mgonzalez1@smcgov.org) or at the San Mateo County Planning Counter located at 455 County Center, 2nd Floor, Redwood City. The full amount of the appeal fee must be presented to the County within the time provided for an appeal to be timely. **Matters on this agenda are anticipated to result in a Letter of Decision dated January 16, 2025, with an anticipated corresponding appeal deadline of January 31, 2025.** To ensure the timeliness of their appeal, interested parties should request a copy of the Letter of Decision by email to [mgonzalez1@smcgov.org](mailto:mgonzalez1@smcgov.org).

### **Agendas and Staff Reports**

Please visit our website at <http://planning.smcgov.org/zoning-hearing-officer>. The staff reports, plans and maps will be available on our website one week prior to meeting.

### **Zoom**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly. See instructions below for public comment on Zoom.

### **Next Meeting**

The next Zoning Hearing Officer meeting will be on **February 6, 2025**.

### **\*INSTRUCTIONS FOR PUBLIC COMMENT DURING MEETINGS**

All parties wishing to speak in-person will have an opportunity to do so after filling out a speaker's slip and depositing it in the speaker's slip box. ***Speakers are customarily limited to 5 minutes.***

### **Via Zoom**

1. The Zoning Hearing Officer meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/82968179829>. The webinar ID is: 829 6817 9829. The ZHO meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local) Webinar ID 829 6817 9829 then press #. Members of the public can also attend this meeting physically in Room 101, 455 County Center, Redwood City.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name

as this will be visible online and will be used to notify you that it is your turn to speak.

4. When the public comment period for the item on which you wish to speak is opened, click on “raise hand.” Speakers will be notified shortly before they are called to speak. Public comments in Chambers will be taken first, followed by speakers on Zoom.

### **Written Comments**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to the Zoning Hearing Officer Secretary, Tet Maria Gonzalez at [mgonzalez1@smcgov.org](mailto:mgonzalez1@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the five minutes customarily allowed for verbal comments.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Zoning Hearing Officer, Joe LaClair, and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the Zoning Hearing Officer Secretary, Tet Maria Gonzalez, will make every effort to either (i) provide emailed comments to the Zoning Hearing Officer and make the emails publicly available on the agenda website prior to the meeting, or (ii) read the emails during the meeting. Whether emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

*Public records that relate to any item on the open session agenda for a regular Zoning Hearing Officer meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Zoning Hearing Officer. Recordings of previous Zoning Hearing Officer meetings are available to the public upon request for a fee.*

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