Steering Committee Meeting #2
March 22, 2021
2 - 4 PM PDT
Virtual Conference Call Meeting via Zoom (see additional info at the end of the agenda)
https://smcgov.zoom.us/j/96551239872?pwd=T3h1RUNkU3dCRW9YbDZtVGtieTh2QT09

The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken as noted on the agenda and at the end of the meeting. This opportunity is non-transferrable, and speakers are limited to one two-minute (3) comment for each action item.

1. **Welcome and Announcements – 2:00 – 2:15 PM**

   Dan Belville, Director, San Mateo County OES and Rita Mancera, Executive Director, Puente: Co-Chairs of the Steering Committee

   a. Steering Committee Roll Call (See Attachment A: Steering Committee Roster)

      Roll Call: Steering Committee Members are asked to introduce themselves in alphabetical order and state their name, their title & organization

   b. Announcements
      i. List of Planning Partners & Explanation of Planning Partner Comment Opportunity (See Attachment B: Planning Partner Roster)
      ii. Workshop on Addressing Social Equity in the Local Hazard Mitigation Plan (See Attachment C: Meeting Information)
          1. Workshop is not mandatory
          2. Planning Partners and Steering Committee Members are invited
          3. Workshop will take place on April 7, 2021 from 1:00 – 3:00 PM
          4. Information and Recommendations developed in the workshop will be presented to the Core Planning Team following the workshop and to the Steering Committee at the April 26th meeting for discussion/action
      iii. Other?

   c. Agenda Review

2. **Steering Committee Business – 2:15 – 2:25 PM**

    Dan Belville and Rita Mancera, Co-Chairs

    a. Steering Committee Meeting #1 Minutes (See Attachment D)
        i. Comments from Steering Committee Members
        ii. Action: Adopt Steering Committee Meeting Minutes

    b. Addition to Ground Rules to include Definition of a Quorum (See Attachment E)
        i. Opportunity for Planning Partner Comment
        ii. Opportunity for Public Comment
        iii. Action: Confirm Steering Committee Ground Rules Addition

3. **Planning Process – 2:25 – 3:00 PM**

    Bart Spencer, Tetra Tech, Inc.
    a. Discussion: Confirm Revisions to Principles & Goals from February 22nd Steering Committee Meeting and Review Objectives (see Attachment F: Principles, Goals & Objectives)
        i. Opportunity for Planning Partner Comment
        ii. Opportunity for Public Comment
        iii. Action: Confirm Guiding Principles, Goals and Objectives
    b. Phase 1 Annex – Planning Partner Update (See Attachment G)
    c. Phase 2 Annex - Preview

4. **Hazards of Concern – 3:00 – 3:15 PM**

    Rob Flaner, Tetra Tech, Inc.
    a. Discussion: Confirm Comments on Hazards of Concern from February 22nd Steering Committee Meeting (see Attachment H: Hazards)
        i. Opportunity for Planning Partner Comment
        ii. Opportunity for Public Comment
        iii. Action: Confirm the Hazards of Concern

5. **Critical Infrastructure Definition for 2021 Update – 3:15 – 3:30 PM**

    Rob Flaner, Tetra Tech, Inc.
    a. Discussion: Review Core Planning Team Recommendation for Critical Infrastructure Definition for 2021 Plan Update (see Attachment I: Critical Infrastructure Definition)
        i. Opportunity for Planning Partner Comment
        ii. Opportunity for Public Comment
        iii. Action: Confirm the Critical Infrastructure Definition for 2021 Plan Update

6. **Public Outreach 3:30 – 3:50 PM**

   Jeana Wiser, Tetra Tech, Inc.
   a. Preview of the StoryMap which will be presented at Public Workshop #1
   b. Public Workshop #1 will be held on March 25, 2021 from 4 PM to 5:30 PM (see Attachment J: Public Workshop Information)
   c. Survey Update

7. **Public Comment and Adjournment – 3:50 – 4:00 PM**

   Opportunity for Public Comment

   Note that the public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.

   This opportunity is non-transferrable, and speakers are limited to one three-minute (3) comment each.

8. **Adjourn –** Dan Belville and Rita Mancera, Co-Chairs

Next Meeting will be on Monday, April 26, 2021 from 2 pm – 4 pm

   Agenda Items for Next Steering Committee Meeting include:
   a. Report: Status Report on Phase 1 and 2 of the Jurisdictional Annex Process
   b. Report: Recommendations for Incorporating Social Equity in LHMP Planning

Zoom Meeting Information
Join Zoom Meeting
https://smcgov.zoom.us/j/96551239872?pwd=T3h1RUNkU3dCRW9YbDZtVGtieTh2QT09

Meeting ID: 965 5123 9872
Passcode: 120978
One tap mobile
+16699006833,,96551239872#,,,,*120978# US (San Jose)
+12532158782,,96551239872#,,,,*120978# US (Tacoma)

ATTACHMENT A

COUNTY OF SAN MATEO

Steering Committee Roster (as of 3-4-2021)

Organization Name	Last	First	Title	Email	Phone	Organization Type	Geographic Representation	Area of Expertise
San Mateo County Office of Emergency Services	Belville	Dan	Director	dbelville@smcgov.org		County	Countywide	Public Safety / Emergency Mgt.
MidPen Housing Corporation	Bielak	Andrew	Associate Director of Housing Development	abielak@midpen-housing.org	650.830.1360	Non-Profit	Countywide	Housing
CAL Fire San Mateo Division	Cosgrave	David	Division Chief	David.Cosgrave@fire.ca.gov	650.740.7247	County	Countywide	Public Safety / Fire
City of Daly City	Gamez	John	Captain (Police Department)	jgamez@dalycity.org	650.991.8180	City	North County	Public Safety / Police
San Mateo County Health System, Commission on Disabilities	Hall	Robert	President	rghall4@icloud.com,	650.867.5256	County Commission	Countywide	Disabled Community
City of Redwood City	Kyaw	Terence	Director Public Works Services Department	tkyaw@redwoodcity.org	650.780.7466	City	South County	Public Works
Puente	Mancera	Rita	Executive Director	RMancera@mypuente.org		Non-Profit	South Coast (Pescadero/La Honda)	Vulnerable Communities
San Mateo County Community College District	Minkin	Ben'Zara	Emergency Manager	minkinb@smccd.edu		Education	Countywide	Education / Emergency Mgt.
North Fair Oaks Community Alliance	Rodriguez	Ever	President	erodriguez@northfoca.org	650.996.3796	Non-Profit	South County (North Fair Oaks)	Vulnerable Communities
Climate Resilient Communities	Saena	Violet	Director	violet.saena@crc.acterra.org	408.990.6447	Non-Profit	Countywide	Vulnerable Communities
San Mateo County Public Health	Seara	Belen	Sr. Community Health Planner	bseara@smcgov.org	650-573-2319	County	Countywide	Public Health
SamTrans	Timbers	Amelia	Principal Planner Sustainability	TimbersA@samtrans.com	650-508-7713	Public Agency	Countywide	Transportation
Senior Coastsiders	Winter	Sandra	PhD, MHA, Executive Director	swinter@seniorcoastsiders.org	650.726.9056	Non-Profit	Coast	Senior Citizens

ATTACHMENT B

Annex Partners Roster – City/Township/County

City/Township/County	Contact	Title	Email	Alternate Contact	Alternate Title	Alternate Email
Atherton	Dan Larsen	Commander	dlarsen@ci.atherton.ca.us	Bryan Robbins	Sergeant	brobbins@ci.atherton.ca.us
Belmont	Kacey Treadway	Emergency Services Specialist	ktreadway@smcfire.org	Pete Lotti	Police Sergeant	plotti@belmont.gov
Brisbane	Randy Breault	Public Works Director/City Engineer	rbreault@brisbaneca.org	Jeremiah Robbins	Associate Planner	jrobbins@brisbaneca.org
Burlingame	Martin Quan	Senior Civil Engineer	mquan@burlingame.org	Dena Gunning	Emergency Planning Coordinator	dgunning@ccfd.org
Colma	Michael P. Laughlin	City Planner	Michael.laughlin@colma.ca.gov	Suzanne Avila	Deputy City Planner	Suzanne.avila@colma.ca.gov
Daly City (North County Fire Authority)	Joel Abelson	Battalion Chief	jabelson@northcountyfire.org	Chuck Pomicpic	Deputy Fire Chief	cpomicpic@northcountyfire.org
East Palo Alto	Daniel Berumen	Senior Planner	dberumen@cityofepa.org	Elizabeth Lam	Community Service Officer	elam@cityofepa.org
Foster City	Kacey Treadway	Emergency Services Specialist	ktreadway@smcfire.org	Peter Pirnejad	City Manager	ppirnejad@fostercity.org
Half Moon Bay	Corie Stocker	Management Analyst	cstocker@hmbcity.com	Veronika Vostinak	Sustainability Analyst	vvostinak@hmbcity.com
Hillsborough	Mandy Brown	Senior Management Analyst	mbrown@hillsborough.net	Dena Gunning	Emergency Planning Coordinator	dgunning@ccfd.org
Menlo Park	Brian Henry	Assistant Public Works Director	bphenry@menlopark.org	Chuck Andrews	Assistant Community Development Director	CHAndrews@menlopark.org
Millbrae	Bill Reilly	Emergency Manager	wreilly@smcgov.org	Khee Lim	Public Works Director	klim@ci.millbrae.ca.us
Pacifica	Chris Clements	Police Captain	clementsc@pacificapolice.org	Bill Glasgo	Police Captain	glasgow@pacificapolice.org
Portola Valley	Jeremy Dennis	Town Manager	jdennis@portolavalley.net			

Annex Partners Roster – City/Township/County

City/Township/County	Contact	Title	Email	Alternate Contact	Alternate Title	Alternate Email
Redwood City	Dave Pucci	Acting Fire Chief	dpucci@redwoodcity.org	Chuck Lax	Deputy Fire Chief	clax@redwoodcity.org
San Bruno	Jovan Grogan	City Manager	CityManager@sanbruno.ca.gov	Ari Delay	Fire Chief	adelay@sanbruno.ca.gov
San Carlos	Nicole MacDonald	Senior Management Analyst	NMacDonald@cityofsancarlos.org	Chuck Lax	Acting Deputy Fire Chief	clax@redwoodcity.org
San Mateo	Kacey Treadway	Emergency Services Specialist	ktreadway@smcfire.org	Drew Corbett	City Manager	dcorbett@cityofsanmateo.org
San Mateo County	Dan Belville	Public Safety Communications Director	DBelville@smcgov.org	Carolyn Bloede	Director Office of Sustainability	cbloede@smcgov.org
South San Francisco	Ken Anderson	Sr. Emergency Services Manager	ken.anderson@ssf.net	Matt Powleson	Public Works	matt.powleson@ssf.net
Woodside	Sean Rose	Public Works Director	srose@woodsidetown.org	Sindhi Mekala	Senior Engineer	smekala@woodsidetown.org

Annex Partners Roster - Special Districts

Special District	Contact	Title	Email	Alternate Contact	Alternate Title	Alternate Email
Colma Fire District	Geoffrey Balton	Fire Chief	gbalton@colmafd.org	Herb Cheng	Captain/Paramedic	hcheng@colmafd.org
Highlands Recreation District	Derek Schweigart	General Manager	generalmanager@highlandsrec.ca.gov	Andrew Aquino	Board President	andrewaquino@hotmail.com
Jefferson Union High School District	Marcus Peppers	Director of Maintenance, Operations, and Transportation	mpeppers@jeffersonunion.net	Tina Van Raaphorst	Associate Superintendent of Business Services	tvanr@jeffersonunion.net
Menlo Park Fire Protection District	Andres Acevedo	Program Director, Office of Emergency Management	aacevedo@menlofire.org			
Midpeninsula Regional Open Space District	Brandon Stewart	Land and Facilities Services Manager	bstewart@openspace.org	Deborah Hirst	Grants Program Manager	dhirst@openspace.org
Mid-Peninsula Water District	Rene Ramirez	Operations Manager	rramirez@midpeninsulawater.org	Jeanette Kalabolas	Administrative Specialist - Water Conservation	jeanettek@midpeninsulawater.org
North Coast County Water District	Adrianne Carr	General Manager	acarr@nccwd.com	Scott Dalton	Assistant General Manager-Operations	sdalton@nccwd.com
San Mateo County Community College District	Ben'Zara Minkin	Emergency Manager	minkinb@smccd.edu	Vincent Garcia	Emergency Management Coordinator	garciav@smccd.edu
San Mateo County Flood and Sea Level Rise Resiliency District (FSLRRD)	Makena Wong	Associate Project Manager	mwong@oneshoreline.org	Len Materman	Chief Executive Officer	len@oneshoreline.org
San Mateo County Office of Education	Molly Henricks	Coordinator, School Safety & Risk Prevention	mhenricks@smcoe.org	Andra Yeghoian	Environmental Literacy and Sustainability Coordinator	ayeghoian@smcoe.org

Annex Partners Roster - Special Districts

Special District	Contact	Title	Email	Alternate Contact	Alternate Title	Alternate Email
San Mateo Resource Conservation District	Sheena Sidhu	Conservation Program Manager for Forest Health and Fire Resiliency	Sheena@sanmateoRCD.org	Erica Harris	Climate Adaptation Specialist	Erica@sanmateoRCD.org
Westborough Water District	Darryl Barrow	General Manager	dbarrow@WestboroughWater.org	Gary Ushiro	Pakpour Consulting Group	gushiro@pcgengr.com
Woodside Fire Protection District	Don Bullard	Fire Marshal	djbullard@woodsidefire.org	Tom Cuschieri	Battalion Chief	tcuschieri@woodsidefire.org

ATTACHMENT C

Social Equity Workshop

An Internal Workshop to present information and gather feedback on recommendations for addressing equity in the MJLHMP

Recommendations developed during the workshop will be discussed at the April 26th Steering Committee

- **When: Wednesday, April 7, 2021 from 1-3 pm, via Zoom**
- **Who: Steering Committee Members and Planning Partners**

RSVP to Ann Ludwig, Project Manager, c_aludwig@smcgov.org

OFFICE OF
SUSTAINABILITY
COUNTY OF SAN MATEO

ATTACHMENT D

Steering Committee Meeting #1
MEETING SUMMARY AND RESPONSE TO ZOOM CHAT QUESTIONS

Date/Time of Meeting:	Monday, February 22, 2021, 2:00 PM
Location:	Digital
Subject:	Steering Committee Meeting No. 1
Project Name:	San Mateo County Multi-Jurisdictional Local Hazard Mitigation Plan Update
In Attendance	**Steering Committee:** Dan Belville (Co-Chair), Rita Mancera (Co-Chair), Andrew Bielak, David Cosgrave, John Gamez, Robert Hall, Terence Kyaw, Ben'Zara Minkin, Ever Rodriguez, Violet Saena, Amelia Timbers, Sandra Winter
	Core Planning Team: Ann Ludwig, Rumika Chaudhry, Marcus Griswold, Hilary Papendick, Joe LaClair, Carolyn Bloede, Rob Flaner, Bart Spencer, Carol Baumann, Jeana Wiser, Des Alexander
	Public Participants: Joel Abelson, Elizabeth Lam, Suzanne Avila, Lynne Bramlett, Rene Ramirez, Robert Hall, Ron Mussman, Ken Anderson Sr., Corie Stocker, Dave Pucci, Nicole MacDonald, Kacey Treadway, Robert Hall, Joel Abelson, Chuck Lax, Jeremy Dennis, Martin Quan, Geoff Balton, Mandy Brown, Jeff Norris, Patrick Halleran, Hannah Doress, Randy Breault, Greg DaCunha, Brandon Stewart, Terence Kyaw, Jeana Gomez, Deborah Hirst, Khee Lim, Brian Henry, Matt Powleson, Vince Garcia, Makena Wong, Bill Euchner, Dena Gunning, Bill Reilly, Jessica Manzi
Not Present:	*Belen Seara*
Summary Prepared by:	Des Alexander
Quorum – Yes or No	Yes

MEETING SUMMARY

Welcome and Introductions

- Dan Belville welcomed all guests to the 1st Steering Committee meeting and asked Steering Committee members to introduce themselves.
- Dan Belville reviewed the agenda.

Project Overview

- Discussion: Overview (Bart Spencer)
  - Core Planning Team (CPT)
    - The CPT includes County staff and Tetra Tech team and will serve as the "bus drivers" of the process. They meet every other week.
  - Steering Committee (SC)
    - The SC will serve as an advisory group to help navigate the MJLHMP process; its members include planning partner representatives, residents, community stakeholders, and emergency management personnel.

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- o What is mitigation planning and why is it important?
  - ▪ Information was provided to the group.
- o Work Plan
  - ▪ The plan was presented to the group
- o Timeline
  - ▪ The timeline was presented and discussed by the group.
- Questions
  - o No questions from the public or the committee.

Steering Committee Ground Rules

- The committee was presented with the ground rules which they discussed and approved.

Goal Setting

- The goals that had been previously discussed by the CPT were presented to the Steering Committee. They were discussed and direction was provided for the edits offered.
  - o Principles
    - ▪ *Hazard mitigation* needs to be put in front of "progress" in #7 and there was another comment to add a period to the end of #9.
  - o Goals were accepted with discussed edits.
    - ▪ #2: "Provide information to residents" was changed to "Engage the whole community" to be more inclusive
    - ▪ Numbers are to be removed and replaced with bullets
  - o Objectives
    - ▪ Given time constraints, the committee agreed to table discussion on objectives until the next meeting.
- Actions: Confirming guiding principles, goals, and objectives
  - o Robert Hall moved to approve the principles as edited. This was seconded by Rita Mancera and approved without dissention.
  - o Amelia Timbers moved to approve the goals as edited. This was seconded by Andrew Bielak and approved without dissention.
  - o Homework for the SC is to review objectives prior to the next meeting and to provide their edits to Ann Ludwig, Project Manager. The CPT will then edit the objectives based on that feedback and provide a new draft to the SC.

Hazards of Concern (Rob Flaner)

- Discussion: Review CPT recommended hazards of concern.
- The committee was presented with the hazards that the CPT had previously discussed. Rob Flaner provided additional information and descriptions of the hazards and answered questions and responded to comments from SC and the Guests.
  - o Further discussion tabled at 3:34 PM. This topic will be discussed further at the next meeting.
    - ▪ Additional comments should be sent to Ann Ludwig, Project Manager.

Outreach and Engagement Plan (Jeana Wiser)

- Discussion: Outreach and Engagement Plan
    - The committee was presented with the plan and efforts for engaging the public.
    - Jeana Wiser confirmed the Public Workshop is on Thursday, March 25th.

Addressing Equity in the LHMP (Hilary Papendick)

- Presentation of Equity Framework
    - Hilary Papendick discussed that the CPT is developing recommendations to include equity in the LMHMP.
    - Dan Belville said that the CPT will continue discussion and address this and the other questions at the next SC meeting.

Public Comment

- No public comments were provided.

Adjourn

- Occurred at 4:01 PM (16:01)

RESPONSE TO ZOOM CHAT QUESTIONS

	Question from Attendee	Attendee Name	County Response to Question
1	Can you post the LHMP Progress reports for 2018 and later? I only see the 2017 Progress Report posted.	Lynne Bramlet, MPC Ready	The County has uploaded the 2017 and 2018 Annual Reports to the project website. No reports were done in 2019 and 2020.
2	Can you put in the chat a link to the CAL OES reference that requires public input during the upcoming 5 years (after the plan is finalized)?	Lynne Bramlet, MPC Ready	This is not a CalOES requirement; it is a federal requirement specified under section 201.6 (c)(4)(iii), 44CFR that states: The plan must include discussion on how the community will continue public participation in the plan maintenance process.
3	Is there an effort to solicit feedback from some of the larger employers in the County as part of this outreach effort?	Andrew Bielak, Mid-Pen Housing	The Core Planning Team is exploring the development of a business survey and will report back to the Steering Committee in April.
4	I was reviewing the LHMP website prior to the meeting and noticed we are already in Phase 2 in the graphic, is this based on the project timeline or was it triggered by something?	Kacey Treadway, SMC Fire District	Phase 2 is based on the project timeline The phases do overlap, but we have moved beyond Phase I and are working on Phase 2 activities.

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5	is the survey for both those who live and work here? The zip code wouldn't be a good indicator in that case, and I didn't see a way to address those who work here or have business here in the survey.	Kacey Treadway, SMC Fire District	The survey in the Agenda Packet is intended for people who reside in San Mateo County. The Core Planning Team is exploring the development of a business survey and will report back to the Steering Committee in March.
6	Will we be provided the slide decks from today?	Dena Gunning, CCFD	Any Annex Partner who would like the slide decks for use in their outreach efforts should contact Ann Ludwig at c_aludwig@smcgov.org
7	Is it by design that question 8 in the draft survey doesn't include an option for text notifications? Specifically thinking about SMC alerts, texting seems essential.	Rita Mancera, Puente	The County added an option for text notifications to the survey.
8	Will this plan include evacuation routes and the requirements of AB 747?	Jessica Manzi, Redwood City	AB 747 applies to LHMPs that are approved after January 1, 2022. This plan will be approved before that date. However, the County is aware of this future requirement and will address it as feasible in this plan.
9	Are workshops multilingual?	Rita Mancera, Puente	Language interpretation services will be available upon request with 48 hours notice. Information about the upcoming workshop and the language interpretation services have been posted on the Events page of the project website.
10	How will census 2020 data be used in this process?	Kacey Treadway, SMC Fire District	The 2020 Census data will not be available in time to use for this plan update. The data is not currently available in a geospatial format suitable to support risk assessment. It is not known at this point when this data will be available for use. The County will proceed with the standard protocol of using the 2010 census data with American Community survey updates.

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ATTACHMENT E

Steering Committee Ground Rules
For Discussion on February 22, 2021

Purpose

As the title suggests, the role of the Steering Committee is to guide the San Mateo County Planning Partners through the process of drafting a Multijurisdictional Hazard Mitigation Plan. This process will result in a plan that can be embraced both politically and by the constituency within the planning area.

The Committee will provide guidance and leadership, oversee the planning process, and act as the point of contact for all partners and the various interest groups in the planning area. The makeup of this committee was selected to provide the best possible cross section of views to enhance the planning effort and to help build support for hazard mitigation.

Co-Chairs

The Co-Chairs will be San Mateo County OES Director, Dan Belville and Puente, Executive Director, Rita Mancera. The role of a co-chair is to:

1. lead meetings so that agendas are followed, and meetings adjourn on-time,

2. allow all members to be heard during discussions,

3. moderate discussions between members with differing points of view,

4. be a sounding board for staff in the preparation of agendas and how to best involve the full Committee in work plan tasks,

5. to act as spokesperson during public involvement processes and public interchanges

At least one co-chair will be present at any given meeting.

Attendance

Participation of all Committee members in meetings is important and members should make every effort to attend each meeting. If Committee members cannot attend, they should inform the San Mateo County Project Manager, Ann Ludwig, before the meeting. If a member misses two meetings without an explanation, the Committee may choose to write an email to the member to confirm interest and may ultimately seek to replace the member.

Quorum

A minimum attendance at each meeting often is needed to ensure that the different viewpoints of Committee members are adequately represented. A quorum will be defined as 7 or more of the 13 Steering Committee members in attendance.

Courtesy

Committee members should treat one another with respect, listen to each other, work collegially, and allow all members to voice their opinions.

Decision-Making

As the Committee provides advice and guidance on the Plan, it will reach its recommendations through 1) consensus or 2) voting. Consensus is defined as a recommendation that may not be ideal for each Committee member, but that every member can live with (using the consensus continuum as a gauge). Voting is defined as "majority rules," and the majority will be based on the number of Steering Committee members in attendance.

Consensus will be the preferred method of decision making. However, if consensus cannot be reached on a given issue, then voting will be used to determine the Committee's recommendation. In either case, minority dissent will be recorded in the meeting summaries, and the Committee will note such opinions in their final recommendations.

Recommendations

The Committee's recommendations will be recorded in the meeting summaries and reflected in the plan as appropriate. The Committee may also assist in the presentation of the Plan to the elected bodies of participating organizations.

Spokespersons

Ideally, the Committee will present a united recommendation after considering the different viewpoints of its members, recognizing that each member might have made a somewhat different recommendation as an individual.

To consistently represent the Committee's united recommendations to participating organizations, the public, and the media, the Committee spokespersons will be the same as the Committee Co-Chairs. In addition, each member should have a responsibility to represent the Committee's recommendation when speaking on Plan-related issues as a Committee member.

Any differing personal or organizational viewpoints should be clearly distinguished from the Committee's work. Finally, Committee members will need to help with presentations to outside organizations, especially the type of organizations that a Committee member represents.

Public Involvement

As they conduct Committee work, members will seek to keep the public and the groups to which they are affiliated informed about the Plan. Committee meetings will be open to the public, and agendas and minutes will be posted on the project web-page.

The preferred method of public input will be via emailed documents to the County Project Manager, Ann Ludwig (c_aludwig@smcgov.org) or to the County's Project email address (MJLHMP@smcgov.org).

Comments will also be taken at the beginning and end of meetings with a 3 minute limit per person and will be taken prior to any action taken by the Committee.

Public Outreach strategies will include media releases, social media, such as Next Door, Facebook and Twitter, and a website for the Plan Update with a link to Steering Committee and other public meetings.

Staffing

The Core Planning Team for this project includes appropriate personnel from San Mateo County along with contract consultant assistance provided by Tetra Tech, Inc. The Core Planning Team will schedule meetings, distribute agendas, prepare information/presentations for Committee meetings, send out meeting summaries, and generally seek to facilitate the Committee's activities.

Meetings

Meetings will be held on the 4th Monday of each month from 2:00 – 4:00 pm between February 2021 and July 2021.
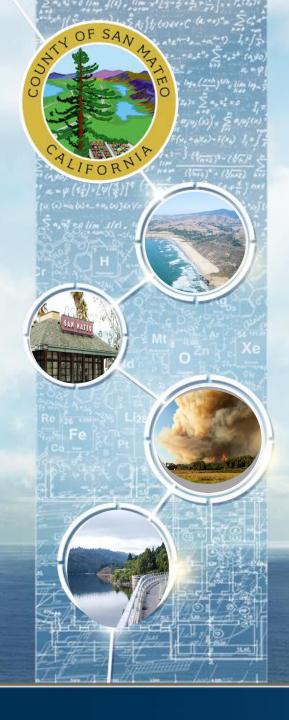
- February 22, 2021 from 2:00 – 4:00 pm
- March 22, 2021 from 2:00 – 4:00 pm
- April 26, 2021 from 2:00 – 4:00 pm
- May 24, 2021 from 2:00 – 4:00 pm
- June 28, 2021 from 2:00 – 4:00 pm

- July 26, 2021 from 2:00 – 4:00 pm

ATTACHMENT F

TETRA TECH

San Mateo County, CA Multijurisdictional Local Hazard Mitigation Plan Update

Steering Committee Meeting #2

March 22, 2021

Principles, Goals and Objectives – Continued from Steering Committee #1

Guiding Principles –
As approved at SC Meeting #1

- A guiding principle focuses the range of objectives and actions to be considered. A guiding principle is not a goal because it does not describe a hazard mitigation outcome and it is broader than a hazard-specific objective. The guiding principles for the San Mateo County Hazard Mitigation Plan are as follows:

- Provide a dynamic, actionable approach to hazard planning that integrates with other planning mechanisms to enhance or support hazard mitigation.

- Invite and enhance the public's awareness and understanding of hazards and their input on hazard prioritization and mitigation.

- Create a decision-making tool for policy and decision makers.

- Prioritize multi-benefit actions that reduce risk to vulnerable communities, protect those most at risk, and advance equity, including across racial, ethnic and rural/urban lines.

- Promote compliance with State and Federal Program requirements.

- Assure inter-jurisdictional coordination on hazard mitigation activities.

- Integrate the concepts of climate change into the hazard mitigation planning process.

- Support economic viability, including for those who are most economically vulnerable, after a hazard event.

- Assure a safe, respectful, non-discriminatory, and inclusive response to hazard events.

NOTE: Yellow highlights indicate changes approved by the SC on 2-22-21 prior to approval.

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Goals – As approved at SC Meeting #1

The following are the mitigation goals for this plan:

- Protect life and property including, protecting the health and safety of communities;

- ==Engage the whole community== to better understand the hazards of the region and ways to reduce their personal vulnerability to those hazards;

- Promote hazard mitigation as an integrated public policy and as a standard business practice;

- Integrate climate change strategies to increase resiliency of community lifelines (infrastructure and critical facilities) from the impact of climate change;

- Protect and preserve the environment;

- Develop and implement hazard mitigation strategies that use public funds in an efficient and cost-effective way;

- Develop hazard mitigation strategies that eliminate disparities and provide access to quality services for all unserved, underserved, under-resourced, and ineffectively serviced Individuals and families; and,

- Improve community emergency management capability.

- The effectiveness of a mitigation strategy is determined by how well these goals are achieved.

==NOTE: Yellow highlights indicate changes approved by the SC on 2-22-21 prior to approval. The SC also requested that the previous numbers for Goals be replaced with bullets as shown here.==

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Objectives – For discussion at SC Meeting #2

TETRA TECH

Each selected objective meets multiple goals, serving as a stand-alone measurement of the effectiveness of a mitigation action, rather than as a subset of a goal. The objectives also are used to help establish priorities. The objectives are as follows:

1. Improve understanding of the locations, potential impacts, and linkages among threats, hazards, vulnerability, and measures needed to protect life, safety and health.
2. Establish and maintain partnerships among all levels of government, the private sector, community groups, and institutions of higher learning that improve and implement methods to protect life and property.
3. Conduct community outreach activities that increase stakeholder awareness and understanding of hazard risk, mitigation options, and preparedness strategies and which include community input into risks, prioritization and measures.
4. Prevent or reduce mitigation-related disparities affecting under-served and under-represented communities through plans, investments and engagement.
5. Ensure an inclusive process by considering equity throughout the process, providing opportunities for community involvement throughout planning and implementation, and endeavoring to incorporate input to the extent possible.

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TETRA TECH

6. Ensure a transparent planning process which regularly reports back on how input was used.

7. Develop and provide updated information about threats, hazards, vulnerabilities, climate change, and mitigation strategies to state, regional, and local agencies, as well as private-sector and community groups.

8. Encourage incorporation of hazard mitigation measures into repairs, major alterations, new development, and redevelopment practices, especially in areas subject to substantial hazard risk and/or repetitive loss.

9. Promote and implement hazard mitigation plans and projects based on best available data and science that are consistent with state, regional, and local climate action and adaptation goals, policies, and programs.

10. Advance community resilience through preparation, adoption, and implementation of state, regional, and local hazard mitigation plans and projects.

11. Encourage life and property protection measures for all communities, structures, and community lifelines (infrastructure and critical facilities) located in hazard areas.

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12. Actively promote effective coordination of regional and local hazard mitigation planning and action among state agencies, cities, counties, special districts, tribal organizations, councils of governments, community-led planning efforts, metropolitan planning organizations, and regional transportation organizations to create resilient and sustainable communities.

13. Improve systems that provide warning and emergency communications including evaluation of their inclusiveness and accessibility.

14. Promote dialogue between government representatives, private business, non-profit, faith and community-based organizations, and the public regarding hazard mitigation.

15. Build County and Annex Partners staff and community-based organization staff capacity to ensure effective implementation and equitable outcomes of hazard mitigation action efforts.

16. Retrofit, purchase, or relocate structures in high hazard areas, especially those known to be repetitively damaged.

17. Where feasible, identify and implement strategies that utilize nature-based solutions.

TETRA TECH

Approve the Objectives as edited at the Steering Committee Meeting on March 22, 2021.

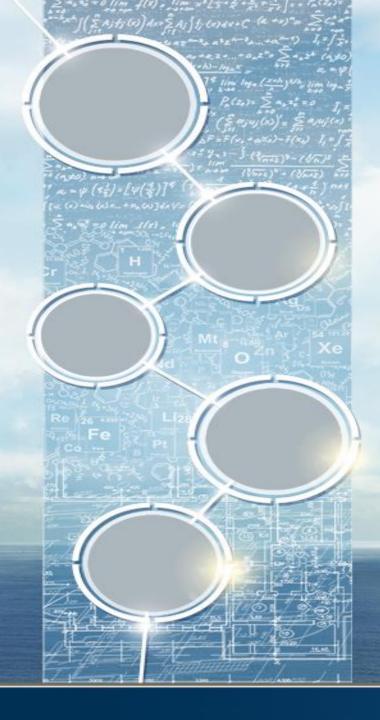# ATTACHMENT G

SAN MATEO COUNTY HMP 2021 JURISDICTION ANNEXES

Jurisdiction	Phase 1	Phase 2	Phase 3	Notes
Atherton	2/12/21			
Belmont	2/13/21			
Brisbane	2/12/21			
Burlingame	2/16/21			
Colma	2/17/21			
Daly City	2/12/21			
East Palo Alto	2/12/21			
Foster City	2/13/21			
Half Moon Bay	2/16/21			
Hillsborough	2/12/21			
Menlo Park	2/12/21			
Millbrae	3/09/21			
Pacifica	2/19/21			
Portola Valley	3/09/21			
Redwood City	2/13/21			
San Bruno	2/18/21			
San Carlos	2/17/21			
San Mateo (city)	2/13/21			
San Mateo County	2/19/21			
South San Francisco	2/13/21			
Woodside	2/13/21			
Colma Fire	2/12/21			
Flood & Sea Level	2/15/21	3/5/21		
Highland Recreational	2/12/21			
Jefferson Union HS	2/18/21			
Menlo Park Fire	3/3/21			
Mid-Peninsula Water	2/12/21			
North Coast Water	2/19/21			
Office of Education	2/26/21			
Open Space District	2/15/21			
San Mateo Community College	3/12/21			
San Mateo RCD	2/23/21			
Woodside Fire	2/12/21			

	Annex Sent
	Annex Not received
	Annex Received, needs correction
	Annex Received, accurate
	Municipality
	Special District

As of 15 MAR 2021

ATTACHMENT H

TETRA TECH

San Mateo County, CA Multijurisdictional Local Hazard Mitigation Plan Update

Steering Committee Meeting #2

March 22, 2021

Hazards Discussion:

Response to Comments Received at Steering Committee #1

Difference between
Primary Mission of FEMA and EPA

- FEMA:
  - **To reduce the loss of life and property and protect the Nation from all hazards, including natural disasters, acts of terrorism, and other man-made disasters,** by leading and supporting the Nation in a risk based, comprehensive emergency management systems of preparedness, protection, response, recovery, and mitigation.

- EPA:
  - **To protect human health and the environment**. EPA's purpose is to ensure that all Americans are protected from significant risks to human health and the environment; that national efforts to reduce environmental risks are based on the best available science; that Federal laws protecting human health and the environment are fairly and effectively enforced; that all parts of society have access to accurate information sufficient to effectively participate in managing human health and environmental risks; and that environmental protection contributes to making our communities and ecosystems diverse, sustainable and economically productive.

Comments on Hazards Received at Steering Committee #1 – Categorized by FEMA & EPA

Consistent with FEMA's Mission	Consistent with EPA's Mission
- Salt Water/Groundwater Intrusion - Urban Island Heat Effects - Tree Mortality - Subsidence - Tornadoes - Windstorms - Overflow Risks for Flood - Groundwater Supply Contamination Haz Mat Spill – Secondary Impact for all Hazards of Concern (Critical Facilities/Critical Infrastructure)	- Vector Borne & Water Borne Diseases - Surface Water Contamination - Groundwater Contamination

NATURAL Hazards

Primary Hazard	Secondary Hazard	Comments from 2/22 Steering Committee Mtg.
Climate Change	Sea Level Rise, Changes in Precipitation Patterns (Drought, Flood, Atmospheric Rivers, Debris Flows), Erosion, Heat, Wildfire, Poor Air Quality, Power Failures, Coastal Erosion, Groundwater Contamination in Shallow and Deep Aquifers	Saltwater/Groundwater Intrusion Tree Mortality
Dam Failure	Landslides/Debris Flow, Changes in Precipitation Patterns (Drought, Flood, Atmospheric Rivers), Earthquake	
Drought	Wildfire, Poor Air Quality, Power Failures, Heat, Groundwater Contamination in Shallow and Deep Aquifers	Tree Mortality
Earthquake	Precipitation, Fires, Floods	

N A T U R A L

Hazards

Primary Hazard	Secondary Hazard	Comments from 2/22 Steering Committee Mtg.
Flood	Debris Flow, Changes in Precipitation Patterns (Drought, Flood, Atmospheric Rivers), Health; Coastal Erosion and Coastal Flooding	Overflow Risks Groundwater Supply Contamination
Landslide/Mass Movements	Debris Flow, Sink holes, Changes in Precipitation Patterns (Drought, Flood, Atmospheric Rivers)	Subsidence
Severe Weather/Extreme Weather	Atmospheric Rivers, Extreme heat, extreme cold, lightning sieges, Poor Air Quality, Power Failures, Health	Urban Island Heat Effects Tornadoes Windstorms
Wildfire	Landslides/Debris Flow, Severe Weather, Poor Air Quality, Power Failures, Health & Pandemic	Tree Mortality
Tsunami		
Health/Pandemic		

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HUMAN CAUSED Hazards

Primary Hazard	Secondary Hazard	Comments from 2/22 Steering Committee Mtg.
Terrorism		
Cyber Threats	Power Failures, Health & Pandemic	
Communication Failure (Cell Networks, Internet, Public Safety Radio Networks)	Power Failures, Health & Pandemic	

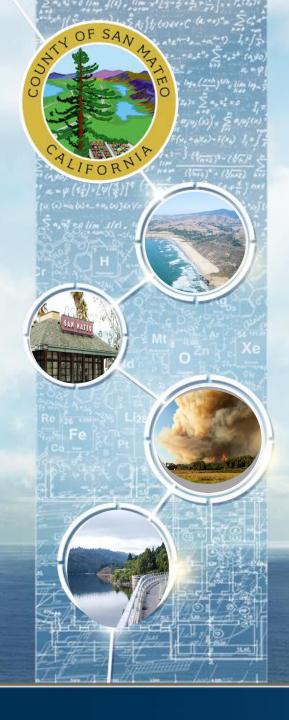# TECNOLOGICAL Hazards

Primary Hazard	Secondary Hazard	Comments from 2/22 Steering Committee Mtg.
Hazardous Materials Release	Health & Pandemic, Sea Level Rise, Precipitation Patterns, Erosion	
Pipeline & Tank Failure	Health & Pandemic	
Aircraft Incidents	Wildfire	

Steering Committee Approval Requested

Approve the addition of the secondary hazards identified on slides #3 - #7 consistent with FEMA's mission.

ATTACHMENT I

TETRA TECH

San Mateo County, CA Multijurisdictional Local Hazard Mitigation Plan Update

Steering Committee Meeting #2

March 22, 2021

Definition of Critical Infrastructure

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Critical facilities and infrastructure are those that are essential to the health and welfare of the population. These features become especially important after a hazard event. Critical facilities typically include police and fire stations, schools, and emergency operations centers. Critical infrastructure can include the roads and bridges that provide ingress and egress and allow emergency vehicles access to those in need, and the utilities that provide water, electricity, and communication services to the community.

Section 1, Chapter 4 SMCO HMP 2016

Critical Facilities – 2016 Assets Groups

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- Medical & Health Services
- Emergency Services
- Government
- Utilities
- Transportation Infrastructure
- Hazardous Materials
- Community Economic Facilities
- Other Assets

FEMA Lifelines - 2021 Current Guidance

A lifeline enables the continuous operation of critical government and business functions and is essential to human health and safety or economic security.

- Lifelines are the most fundamental services in the community that, when stabilized, enable all other aspects of society to function.

- FEMA has developed a construct for objectives-based response that prioritizes the rapid stabilization of Community Lifelines after a disaster.

- The integrated network of assets, services, and capabilities that provide lifeline services are used day-to-day to support the recurring needs of the community and enable all other aspects of society to function.

- When disrupted, decisive intervention (e.g., rapid re-establishment or employment of contingency response solutions) is required to stabilize the incident.

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- **Safety and Security** - Law Enforcement/Security, Fire Service, Search and Rescue, Government Service, Community Safety

- **Food, Water, Shelter** - Food, Water, Shelter, Agriculture

- **Health and Medical** - Medical Care, Public Health, Patient Movement, Medical Supply Chain, Fatality Management

- **Energy** - Power Grid, Fuel

- **Communications** - Infrastructure, Responder Communications, Alerts Warnings and Messages, Finance, 911 and Dispatch

- **Transportation** - Highway/Roadway/Motor Vehicle, Mass Transit, Railway, Aviation, Maritime

- **Hazardous Materials** - Facilities, HAZMAT, Polluants, Contaminants

Community Lifelines were formalized in the [National Response Framework](), 4th Edition.

TETRA TECH

Approve the use of the 2021 FEMA Lifelines in the 2021 Update to the San Mateo County MJLHMP

ATTACHMENT J

Invitation to the San Mateo County Community

Learn more about identifying risks that could affect you!

RSVP in advance for this meeting: https://smcgov.zoom.us/meeting/register/tJAtdu6qqzMpHd1Z3kHCx3fS6pK5ofyIBqNd

For ADA Requests and Language Translation Services, please send requests to Ann Ludwig, Project Manager by 4 p.m. on Tuesday, March 23, 2021 at (510) 734-9831 and/or c_aludwig@smcgov.org

MJLHMP
Public Workshop #1
Thursday, March 25, 2021 from 4:00 pm to 5:30 pm