



COUNTY OF SAN MATEO
Juvenile Justice and Delinquency Prevention Commission
222 Paul Scannell Drive • San Mateo, CA 94402

**Minutes of the Regular Juvenile Justice & Delinquency Prevention Commission
Tuesday, August 25, 2015, 5:15 p.m.
455 County Center, Room 402, Redwood City**

MINUTES

Commissioners Present: Susan Swope – Chair; Mieke Barrows, Michele Gustafson, Valerie Gibbs, Al Serrato, Lara Montoya

Commissioners Excused: Richard Boitano (Emeritus), Marianna Klebanov, Bonnie Miller, Irv Rollins

Staff Present:

Christine Villanis, Deputy Chief (Juvenile Services)
Larry Silver, Deputy Chief (Institutions)
Kathryn Meola, Chief Deputy, Office of the County Counsel

Additional Attendees:

Erik Loughleed – EBC School	Ali Knight – FLY
Bob Lycette	Loriann Villanis – SMCOE
Sonoo Thadaney	Maya Perkins - BOS
Nancy Magee	SMCOE
Nick Jasso	

I. Administrative Business:

- Call to Order: The meeting was called to order at 5:15 p.m.
- Roll Call: A quorum was established.
- Agenda Review: The agenda was approved as amended. Juvenile Hall Inspection Report is deleted from Item V.a.1.
- Approval of Minutes: **M:/Barrows, S:/Gustafson** to approve the minutes from July 28, 2015 as distributed. **Approved** unanimously.

II. Oral Communications: None.

III. Court Remarks: None.

IV. Probation Remarks

Camp Glenwood Redesign – Deputy Chief Larry Silver

The Steering Committee heard a presentation by Sue Burrell on adolescent development and the Missouri Model at last week's meeting. The County Office of Education will present at next week's meeting. Once the committee has heard from the relevant agencies, they will decide on a core model and form subcommittees to work out redesign details.

In the meantime, changes are being made to the program. For example, the Girls Camp holds a weekly Multi-Disciplinary Team (MDT) meeting, which assembles all concerned parties to discuss each girl's case and identify any issues that need to be worked on. They are replicating this at Glenwood.

The court report for the boys has been updated to reflect the same information that is provided for residents of the Girls Camp. Institutions is also trying to have a more consistent presence in the Court Room by having a lead staff present at every hearing, along with the Probation Officer.

Commissioner Gustafson asked if family is included in the MDTs. Deputy Chief Silver replied they are not. The MDT consists of representatives from the San Mateo County Office of Education, Behavioral Health, Probation, and other service providers. They discuss multiple cases so it would be inappropriate for family to attend.

V. Liaison/Study Group Reports

a. Inspection Status (Gustafson)

Police station inspections are still in process. All of the youth facility inspections have been completed at this point. The reports for Camp Glenwood and YSC are still being written. There may need to be some follow-up at YSC with BHRS.

The police departments that BSCC reported held youth in secured detention were Menlo Park, Burlingame, San Mateo, Foster City and Redwood City. Redwood City PD had no record of holding any youth in secure detention in 2014. When Commissioner Swope followed up with BSCC to get more information to track down the instance BSCC reported, she was told that BSCC had made an error. RCPD had not held any youth in secure detention. It turned out that the same error may have been made regarding Foster City PD. FCPD told Commissioner Gustafson and Burlingame told Commissioner Serrato that they had no secure youth detentions. Commissioner Swope is checking with BSCC about the discrepancy.

Commissioner Gustafson thanked prospective Commissioners Bob Lycette and Nick Jasso who joined her for the San Mateo Police Department Inspection.

Commissioner Barrows suggested that prospective Commissioners should only be allowed on police inspections once they have applied, been interviewed and been approved by the Commission since they will be representing the Commission during an inspection. (Prospective Commissioners can only help with police department inspections due to confidentiality concerns with regard to the locked facilities.)

PD Inspection Status:

- Menlo Park PD inspection report is complete and ready to review.
- San Mateo PD inspection report is complete and ready to review.
- Burlingame PD has been inspected, but the report is not completed
- Foster City PD inspection is scheduled. Its status is uncertain until BSCC confirms that FCPD held a youth in secure detention.

Commissioner Gustafson asked Chief Deputy County Counsel, Kathy Meola about allowing the Commission to collaborate via Google Docs to sign-up for inspections. Ms. Meola advised that the Commission's Administrative Secretary should send out any communications. The Commission should not use Google Docs or 'reply-all' to e-mails. Either would be a virtual meeting, in violation of the Brown Act.

Chief Deputy Meola said that the Admin. could e-mail the Commission saying inspections are set up for this day at this time at this location, please let me know if you can conduct this inspection. That would not be a violation of the Brown Act because you are not replying all, so a majority of members is not, virtually, at one location at the same time.

Menlo Park PD Inspection. Mieke Barrows and Nick Jasso presented the Menlo Park PD Inspection. They noted several items of concern. First, MPPD's log sheet for youth includes check boxes to indicate youth were informed of their rights. Those boxes were not checked on some records. It wasn't clear whether the youth were notified of their rights or not.

Second, when youth are in a locked cell, they are observed through a small window. There is an intercom that requires pressing a button to communicate. Commissioner Barrows' understanding is that the code requires continuous audio/video monitoring. The detective said the youth could knock on the window to get the attention of the person in the next room. Youth are actively checked every 30 minutes. Commissioner Gustafson thought there should be constant audio access in case the youth is in distress and not capable of knocking on the window or pressing an intercom button. She will follow up about requirements with BSCC.

Commissioner Barrows noted that youth have sweatshirts and sweatpants instead of the Tyvek suit. They also have only a reflective blanket. It was recommended they have fleece blankets. There was concern that in January 2015, they had four minors in detention and one, a 13-year-old, was placed in secure detention because they ran out of space. Regulations say youth must be 14 years or older to be in secured detention.

Commissioner Barrows suggested we ask what trends they are seeing with youth. Detective Cooley told them they've seen an increase in sexual activity, both consensual and non-consensual, especially with party scenes that involve drugs and alcohol. Youth crimes are mostly burglary and other property crime. Cyber bullying is increasing, e.g., an individual acquiring nude photos of young women and distributing them.

Ms. Thadaney suggested that the Commission should add questions about how PDs deal with LGBTQIA youth at adult facilities, which isn't addressed on the form or by regulations. The Juvenile Justice has been revised; however, this piece has not.

Deputy Chief Silver noted that at Juvenile Hall, staff screen at intake or booking. Staff decides where to place a youth based on a number of different criteria, including gender, sophistication, and physical size. They have a LGBTQIA protocol.

Nick Jasso added that the comments section in the log from 2012 – 2014 said MPPD held someone for longer than 6 hours; however, the PD didn't actually have a log entry for that. They will talk with BSCC about the discrepancy. Commissioner Barrows suggested adding a summary section to the form to highlight points for the Court and the State.

M:/Gustafson to approve the committee report on the Menlo Park PD report subject to adding clarifications that Commissioner Barrows will pursue. **Approved: unanimously.**

San Mateo PD Inspection. Commissioner Gustafson presented the SMPD inspection report. SMPD was last inspected in 2013. The issue then was that they had whitened out entries in the detention logs to make corrections. The report also noted a youth had been inadvertently held in secured detention because officers didn't know that the room's door locked automatically. Both issues have been corrected. They now have an electronic log system. Mr. Lycett and Commissioner Gustafson examined the logs' high-level summary screen and the detailed page behind it. They found that officers were not entering entry times and exit times consistently. Sometimes they were in military time, sometimes AM/PM. That made it look as if several youth were held longer than 24 hours. Data entered did allow inspectors to determine the actual lapsed time. SMPD has corrected this. They did not actually hold any youth in custody longer than six hours. It was suggested that they add the entry and exit times to the summary page. Discrepancies would then be obvious. They also don't note the reason for secured detention in the log.

Commissioner Gustafson reported that San Mateo has a grant for a pilot diversion program to keep juveniles out of the system. They are working with the YMCA and PAL. She asked if the Commission would like to invite the Juvenile Inspector to report on how it's going. Commissioner Swope said she would arrange for the Commission to hear about the SMPD diversion program and also one that is ongoing in Redwood City.

M:/Gustafson to approve the Committee's San Mateo Police Department inspection report. **APPROVED unanimously as submitted.**

The County's youth facility inspections were conducted by an education team and a general inspection team. The Camp Kemp general inspection was conducted by Commissioners Swope and Gustafson. Commissioner Gustafson thanked Commissioner Rollins for inspecting the three court schools. He asked whether there was any objection to sending the draft report to the County Office of Education for review before finalizing and distributing it to the full Commission. There was no objection.

Commissioner Gustafson said Camp Kemp is well run. Staff care about the youth. The facility is well kept and even welcoming. The youth interviewed noted there were a lot of rules. They understood why the rules existed, but weren't 100% happy about how they were applied, the lack of uniformity of application. Youth felt there was favoritism, that rules were enforced sometimes and not others, depending on who was on duty. They appreciated a GS who explained rules, rather than just barking them out. Understanding why helps put things in context and reduces some of the resistance.

Girls feel their grievances are not being resolved. They felt they submitted a grievance, get talked to about it, but there is no resolution, no follow-up with the staff involved.

They were just being told to ‘stop complaining about that’. The forms have a section to indicate whether they want to appeal, but it was never filled out. One staff was mentioned in several grievances. Mr. Moore explained that the person was new and he had counseled her.

Title 15 requires an hour a day of Large Muscle Activity, but they don’t always get it. The girls said there is too much Yoga. They want more large muscle or athletic activities.

The girls had nothing but good things to say about the Rape Trauma Services and Sexuality Course. They said they have learned a lot about their bodies.

Two girls asked to speak one on one with Commissioner Swope and Commissioner Gustafson They complimented the staff and said how much they appreciated what the staff does for them, sometimes out of their own pockets.

Staff had several concerns about facilities. They need more parking and better lighting in the parking lot. The Camp’s kitchen and dining hall have a sticky film on the floor. Girls and staff both complained they can’t get the floor clean. ISMs said the floors in the kitchen and the dining hall need stripping. ISMs would also like an icemaker in their meeting/break room.

As far as the schools were concerned, Nancy Magee reported the three court schools now have conditional WASC accreditation. The formal visit for official WASC accreditation will be in January. They had to go through a single year review to get the process started. In January, they will enter the official accreditation cycle with a 1-year, 2-year, up to a 6-year review.

On one hand the girls said they like Camp school better because, with the small class size, they get more attention than in the regular school setting. On the other hand, Camp Kemp lacks electives and other activities available in regular school. Commissioner Rollins and others recommended we conduct school inspections during the regular school year instead of in the summer. The summer program differs from the school year.

The fire inspection report noted that one of the lit signs was out. Deputy Chief Silver said that has been corrected.

M:/Gustafson that the committee’s report be approved with the condition they will follow-up about questions regarding medications, LMA. They will remove the name of a staff who was interviewed. **Approved** unanimously.

b. **Educational Study Group (Rollins):** No report

c. **Legislative Liaison (Klebanov):**

Chief Commissioner Swope described CA Senate Bill 124 (Leno), which places strict limitations on the use of solitary confinement in Juvenile Justice Facilities and encourages facilities to explore more positive and developmentally appropriate methods for working with youth. It is not on the Agenda so we cannot take official action; however, individuals can go to the Children’s Defense Fund website to take action.

Deputy Chief Larry Silver stated SM County does not have solitary confinement; a youth may have separate sleeping quarters based on classification or offense, or if a minor is a risk to himself or others. Youth Services Center adheres to Title 15 regulations.

Deputy Chief Larry Silver said in-custody youth get all programming required by Title 15. If youth is confined to their unit, it would be for special programming for a specified period of time. Recently, they've had issues with gang tension, with several fights breaking out that they thought were orchestrated to attack another youth. Their objective is to keep all the youth safe.

d. **Regional JJDP Survey Liaison: (Swope)**

Commissioner Swope is compiling the survey results.

e. **Community Schools Advisory Committee: (Gibbs)**

No report. The next meeting is October 1, (8:30-10:00am), County Office of Education.

f. **Nomination Committee: (Montoya)**

Nominations for Chair and Vice-Chair need to be announced at the September meeting, with elections in October. Nick Jasso and Sonoo Thadaney will be approved on the Supervisors' September 22, 2015 consent calendar, and can be sworn in at the September JJDP meeting. Ms. Thadaney cannot attend and will be sworn at the October meeting.

The Youth Commission mixer is Thursday, August 27, 2015, 5:30 pm at the San Carlos Library. We have five minutes to tell them about the Commission and the Youth Commissioners can talk to us to see if they are interested in applying for the Commission.

g. **Court Liaison: (Miller)** Judge Cretan would like us to discuss splitting the Commission.

Nick Jasso asked what the Commission does for delinquency prevention. Commissioner Swope replied that our delinquency prevention efforts have been by the Education Committee working with the Office of Education on reducing disproportionate suspensions and expulsions. Sonoo Thadaney recommended new Commissioners look into Delinquency Prevention and see what has been working in the County, State and worldwide.

Commissioner Swope said two major Office of Education projects are the Big Lift that seeks to ensure every San Mateo County child goes to a quality preschool and every child in San Mateo County reads at grade level in 3rd grade. The Little Libraries aim to get books into the community, particularly where families don't have much access to books.

COE encourages schools to adopt Positive Behavioral Intervention and Support (PBIS), to establish a positive environment for learning in the schools. Nancy Magee added that COE has a Safe and Supportive Schools Dept. led by Janee Littrell that coordinates with mental health and teaches restorative justice. She can come and talk to the Commission. Commissioner Swope added that San Mateo High School has a restorative justice alternative to suspension and expulsion.

Deputy Chief Christine Villanis noted EPA has a program, SWAG, run out of Live in Peace, which focusing on helping youth to graduate high school by providing tutoring, teaching coding classes, and helping kids get jobs that started this summer. A Probation Officer and Case Managers were assigned to work with ~80 junior high and high school students.

Commissioner Gustafson and Nick Jasso suggested we begin compile a list of County resources. Deputy Chief Villanis said that Probation, as part of the JJCC, is working on a project along those lines. They hired a research company to do a local action plan, which includes a mapping of resources in San Mateo County.

- h. **Sensitive Events Reporting (Swope)** The Committee will meet with Chief Keene Friday, August 28, 2015.

VI. Commissioner Comments/Announcements

Commissioner Barrows suggested we put Maya Perkins from BOS on the agenda in the future so she has a chance to speak and give us updates if she wishes.

Commissioner Montoya requested to tie in Education as getting the resources out and having the presence in schools, possibly a workshop, to let the kids know these are resources that are available.

VII. Meeting Adjourned 7:19pm

The Next JJDPC Meeting:

Tuesday, September 29, 2015

Location: 455 County Centers, Room 402, Redwood City, CA.