

## NOTICE OF PUBLIC HEARING

**Meeting of the  
San Mateo County Community Action Agency Board**  
Tuesday, February 15, 2022  
8:30 a.m. – 10:00 a.m.

Link to join Zoom online	<a href="https://smcgov.zoom.us/j/97133806368">https://smcgov.zoom.us/j/97133806368</a>
Phone number to join by phone	(669) 900-6833
Meeting info	Webinar ID: 971 3380 6368

\*\*\*BY VIDEOCONFERENCE ONLY\*\*\*

On September 16, 2021, the Governor signed AB 361, which amended certain provisions of the Ralph M. Brown Act (Government Code section 54950, *et seq.*) to allow for legislative bodies to conduct their meetings remotely either telephonically or by other electronic means under specified circumstances. Thus, pursuant to Government Code section 54953(e), the San Mateo County Community Action Agency Board meeting will be conducted via remote conferencing.

### Public Participation

- Written public comments may be emailed to [TSweetser@smcgov.org](mailto:TSweetser@smcgov.org) and should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
- Spoken public comments will also be accepted during the meeting through Zoom.
- Please see instructions for written and spoken public comments at the end of this agenda.

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| <b>I. Welcome/Introductions</b>   | Supervisor Horsley or<br>Teri Chin               |
| <b>II. Resolution Authorizing Virtual CAA Board Meeting</b><br>Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person for the San Mateo County Community Action Agency Board would present imminent risks to the health or safety of attendees.<br><i>(See Attachment Ia. and Attachment Ib.)</i> | Jessica Silverberg<br>(Human Services Agency)    |
| <b>III. Public Comment</b><br>This item is reserved for persons wishing to address the committee on any CAA-related matters that are not on this meeting agenda. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the CAA Chair.   |  |
| <b>IV. Approval of Minutes</b>  | Supervisor Horsley or<br>Teri Chin               |
| <b>V. Presentation: Core Service Agency: Coastside Hope</b>   | Judith Guerrero<br>(Coastside Hope)              |
| <b>VI. Community Action Agency Program Updates-</b><br>a. Program reports and updates<br>b. Customer satisfaction and housing outcomes<br>c. Client story   | La Trice Taylor, Laura Bent<br>(Samaritan House) |
| <b>VII. Community Services Block Grant (CSBG) and CAA Board updates</b><br>a. Grant Updates<br>b. County of San Mateo Single Audit Report<br>c. Upcoming CSD Monitoring   | Jessica Silverberg<br>(Human Services Agency)    |

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Tammie Sweetser at least 2 working days before the meeting at (650) 802-5116 and/or [tsweetser@smcgov.org](mailto:tsweetser@smcgov.org). Notification in advance of the meeting will enable the Council to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

### **Instructions for Public Comment During Videoconference Meetings**

During videoconference meetings of the CAA members of the public may address the CAA members as follows:

#### **\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [TSweetser@smcgov.org](mailto:TSweetser@smcgov.org)
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the CAA members and made publicly available on the CAA website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting, but such emails will still be included in the administrative record of the meeting.

#### **\*Spoken Comments:**

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The February 15, 2022 CAA meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/97133806368>  
The webinar ID is: 971 3380 6368. The CAA meeting may also be accessed via telephone by dialing (669) 900-6833 Enter the meeting 971 3380 6368 then press #.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the CAA Clerk calls for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.