

Chairperson's Report

January 10, 2019

To: Coastside Design Review Committee (CDRC) Members
From: Stuart Grunow, Chairperson CDRC
CC: Joe LaClair, Planning Services Manager Planning & Building County of San Mateo
Camille Leung, Sr Planner
Dennis Aguirre, Design Review Officer

GENERAL

The previous version of Chairperson's Report can be found online. Click on "regular reports" in the first paragraph of <http://planning.smcgov.org/coastside-design-review-committee>

STORY POLES

Per the SMC Story Pole document: Story poles must be removed after 90 days if your project does not continue to date "certain". Story Poles must be erected 10 days in advance of the project's CDRC Design Review, or per CDRC discussion & vote the project will not be reviewed.

01.10.2019 Please send notices to the following locations:

San Ramon, Moss Beach - 10/11/18, still up

Carmel and Valencia, El Granada - 10/11/18, still up – Meeting upcoming

CDRC DESIGN STANDARDS

CDRC to consider an overall approach to updating the CDRC Design Standards documents. SMC Planning Services Mgr, Joe LaClair has offered to advice and shepherd this effort re process for submittal and community input. (See previous Chair Report for discussion re Commercial Projects and Additional Dwelling Units (ADUs).

10.12.2017 Effort under discussion and to begin in 2018 – Approved 5-0

12.14.2017 Hold until 2018

- 01.11.2018 Conversation on how to begin this effort.
- 02.08.2018 Discussion update from Joe LaClair regarding long range planning
- 03.08.2018 Discussion – LCP update. List of things we would like to accomplish. Architectural design consultants. Joint MCC effort. When to have a longer meeting for in depth discussion?
- 04.12.2018 Discussion – LCP update. Meeting pushed back one week to May 17 so that all members can be in attendance and that an extended discussion can be had on the Design Standards and a wish list generated.
- 05.17.2018 CDRC Design Standards. Common goals for task force meeting to put goals before MCC based on revisions to Design Review Standards and The Community Design Manual within the Midcoast Land Use map area for residential and non-residential. Approved 8-0. CDRC requests SMC process flow chart.
- 06.14.2018 Update
- 07.12.2018 CDRC Design Standards Sub Committee. All Committee Members, Professionals, and The Public are encouraged to submit a list of goals for consideration and debate by the subcommittee.
- 09.13.2018 Next meeting September 27 at 10:30 am
- 10.11.2018 Report from September 27 meeting; Requirement for Licensed Architect at planning stage – check requirements per state law. Minutes from last meeting and goals for presentation to MCC posted Oct. 24
- 11.08.2018 MCC presentation was excellent, no public in attendance, questions were asked by MCC members.
- 01.10.2019 Special Meeting Thursday, January 17 – 10:30am to 12:30pm

LANDSCAPE DESIGN STANDARDS

CDRC new member Landscape Architect, Bruce Chan is also the Chairperson to the Advisory Committee on Planning Docs for MWELo and will be working with Stuart Grunow to revise the Landscape Design Doc in-process. This document will be distributed for CDRC review and published by SMC (per Joe LaClair) as an auxiliary doc to the CRDC Design Docs.

- 10.12.2017 SG is currently engaged in one more round of data input and will be ready for hand off to committee for editing by next meeting
- 11.09.2017 Up to date electronic file has been handed off to the Landscape Sub-Committee
- 12.14.2017 Update

01.11.2018 Update

02.08.2018 Discussion update from Joe LaClair regarding long range planning

03.08.2018 Update. Joe and Bruce need to meet. List of goals.

04.12.2018 No Change

05.17.2018 No Change

06.14.2018 Update

07.12.2018 Update

09.13.2018 Update – Bruce will meet with Joe LeClair 10/2

10.11.2018 Report from 10/2 meeting; Discuss plant lists, site design, retaining walls, reconvene again after mcc meeting and with tree rep(?)

01.10.2019 Bruce will connect with Joe and the MCC tree rep. Nothing until Jan. or Feb. of 2019

RECRUITING

The appointment for Eliza Manchester as he Alt Rep for Princeton is on the Sep 26th Bd Of Supv meeting agenda for consideration. This means Miramar Rep and Alt Rep are the only positions remaining! Linda Montalto - Patterson will continue to represent Miramar until new Reps are appointed.

11.09.2017 Annette Meriman is the Princeton Rep., Miramar Rep and Alt still outstanding.

12.14.2017 Alternate training on Dec 22, 2017 1:30-3:30pm Mezza Luna. Moss Beach Alt: Kris Lannin Liang, Princeton Eliza Manchester, Annette Merriman. New roster to be issued. Miramar alt

01.11.2018 Update

02.08.2018 Updated posting for Miramar

03.08.2018 Miramar posting expires 4/27 add map to posting. DR ordinance change to allow other committee members to review Miramar. Hold subject for discussion and vote.

04.12.2018 Montara alt rep has resigned. Post for new rep.

05.17.2018 No Change

06.14.2018 Update

07.12.2018 Update

09.13.2018 Update - there is no change to the status of the 3 vacant positions (2 Miramar positions, and Alt Montara position). Recruitment ends on November 2, 2018. I believe there is a posting on Next Door for those 2 communities.

10.11.2018 Update – No updates. Interest in Alt Montara position. Expiring term letters.

11.08.2018 Melanie sent info to Camille

12.13.2018 Annette Merriman Resigned - New representatives needed for Princeton. Steigmeyer has applied for Montara Alt., Doug Machado status?

01.10.2019 New representatives needed for Princeton. Steigmeyer has applied for Montara Alt., Doug Machado status? Stuart Grunow will not be renewing another term. Chair and Architect (maybe two) needed

PLANNING INSPECTION REQUESTS

10.11.2018 Los Banos – Planning inspection requested.

11.08.2018 450 Marine, Moss Beach

12.13.2018 Follow up with staff

01.10.2019 Update?

LICENSED ARCHITECT REQUIREMENT FOR MIXED-USE PROJECTS

12.13.2018 Licensed Architect required for Commercial and Mixed-Use projects.

California Architects Board sent a letter to all planning departments in the state reminding them of the requirement that all Commercial and Mixed-Use projects require a Licensed Professional and that in the interest of customer service they should be notifying applicants of this requirement.

01.10.2019 Update? To be removed

ACTION ITEMS

01.10.2019 Late drawing packets. Not received until regular mail on 01.10.2019. For committee members to coordinate visits and reviews in between family and financial responsibilities this is a big deal. I believe this is the second month in a row these have been delayed.

PUBLIC COMMENT