



ENVIRONMENTAL CONSULTANTS

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Half Moon Bay Office
60 Stone Pine Road, Suite 100
Half Moon Bay, California 94019
Tel 650.440.4160 Fax 650.440.4165

December 8, 2021

Camille Leung, Senior Planner
County of San Mateo, Building and Planning Department
455 County Center, Second Floor
Redwood City, CA 94062

Re: San Mateo Highland Estates Subdivision Project (Lots 9, 10, and 11) Monthly Progress Report – November 2021

Dear Ms. Leung:

The following monthly progress report has been prepared to document compliance with environmental requirements for the San Mateo Highland Estates Project (project) during the time period of November 1, 2021 through November 30, 2021. This report is limited to construction-phase activities associated with Lots 9, 10, and 11. Grading and building permits have not been issued for Lots 5, 6, 7, or 8; therefore, information regarding these lots is not covered under this report.

PROJECT STATUS UPDATE

Construction activities for the month of November included: ongoing maintenance of erosion and sediment control best management practices (BMPs), trenching, installation of utilities (sewer and PG&E) and internal construction of homes on Lots 9, 10 and 11.

NextGen's Qualified Stormwater Pollution Prevention Plan Practitioner (QSP) was onsite during the month of November to inspect for compliance with the project's Stormwater Pollution Prevention Plan (SWPPP) on Lots 9, 10 and 11. Site conditions were communicated to the County on a weekly basis.

SWCA Environmental Consultants (SWCA) conducted weekly site inspection on Lots 9, 10, and 11 on November 4, 12, 18, and 24, 2021 to inspect for compliance with the project's Mitigation Monitoring and Reporting Program (MMRP) and Conditions of Approval (COA).

COMPLIANCE SUMMARY

During the reporting period, three compliance issues were observed by SWCA at Lots 9 and 10, which were immediately reported to NextGen and the County. No Stop Work Notices were issued for Lots 9 or 10 during the reporting period. The following table summarizes the documented issues and the associated corrective actions that were taken:

Table 1. Lots 9 and 10 Compliance Summary

Compliance Concern	Compliance Resolution
Silt fence along the southern and western sides of Lot 9 were removed during fine grading.	NextGen was notified of required site maintenance. SWCA will verify the resolution of this issue during the next site inspection.
Tree protection fencing was removed from Lot 9.	NextGen was notified of required site maintenance. SWCA will verify the resolution of this issue during the next site inspection.
Uncovered steep walled excavations (sewer injection pits, and PG&E access excavation) were present onsite. These excavations pose a safety hazard for wildlife and people.	NextGen was notified of required excavation cover, or installation of escape ramps. SWCA will verify the resolution during the next site inspection.

Additionally, three compliance issues were observed by SWCA at Lot 11, both of which were immediately reported to NexGen and the County. No Stop Work Notices were issued for Lot 11 during the reporting period. The following table summarizes the documented issues and the associated corrective actions that were taken:

Table 1. Lot 11 Compliance Summary

Compliance Concern	Compliance Resolution
Silt fence has fallen into disrepair and needs to be repaired/replaced. Erosion has occurred along the northern and southern fencelines, which has overloaded the silt fence.	NextGen was notified of required repairs and repaired some of the silt fence. Additional repairs are still required which SWCA will verify during the next site inspection.
Soil stockpiles were observed within the ROW of Cowpens Way.	NextGen removed the soil stockpile from Cowpens Way and cleaned the street.
Sediment build up and trackout was observed within the ROW of Cowpens Way.	NextGen was notified of required site maintenance. SWCA will verify resolution during the next site inspection.

PUBLIC INQUIRY UPDATE

One public information request/concern was communicated to the County during the reporting period. The public inquiries included the following:

1. An email from Dave Michaels requesting copies of the Mitigation Monitoring and Reporting Program (MMRP) monthly matrix docs for each month in 2021 (except June 2021).

San Mateo County replied to the public inquiry and provided the requested documentation. All inquiries and associated correspondence have been recorded in the public inquiry tracker.

Please direct any questions you may have to me at (650) 440-4160, extension 6404, or e-mail at koutten@swca.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristen Outten". The signature is cursive and somewhat stylized.

Kristen Outten
Project Manager / Senior Biologist
SWCA Environmental Consultants